

## Permitting guidelines (Alanje)

**Any new construction** or exterior permanent building or remodel that changes the original approved plans of the house requires a permit.

Examples:

- Lifting the roof or changing the design
- Adding an extra room or bathroom
- Storage room
- Pools
- Parking/ carport
- Concrete fences
- Well houses

Permits are **NOT** required for:

- Maintenance (examples: painting, replacing the roof as long as the design isn't changed)
- Interior remodels
- Non-permanent buildings (examples: ranchos, wood fences, digging a well, planting)

Requirements to obtain a permit:

- Copy of ID/cédula of the owner (or President of corporation/foundation) and builder.
- Computerized plans
- Property deed/title or occupation permit
- Construction form (available at the Municipio and I have a copy to leave with the manager)
- Payment of the permit fee

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